

**MINUTES  
REORGANIZATION MEETING**

**SOUTH MIDDLETON TOWNSHIP BOARD OF SUPERVISORS  
520 PARK DRIVE  
BOILING SPRINGS, PA. 17007**

**JANUARY 7, 2019**

**PRESENT:** BRYAN GEMBUSIA (absent), TOM FALEY, RICK REIGHARD, DUFF MANWEILER, RON HAMILTON - SUPERVISORS; Cory Adams – Manager, Jarrett Sweeney – Assistant Manager, Tim Duerr – Community Development Director, Sandy Quickel – Recording Secretary, Bryan Salzmann – Solicitor, Michael Coyle, Gerald & Velma Miller, Doug & Helen Gale, Michael Berk, Ron Carlson, David Nickel, Mike Hepler, William Gay, PSP Trooper Carper, Phyllis Zimmerman – “The Sentinel”.

Vice Chairman Faley called the meeting to order at 6:00 PM.

**PLEDGE OF ALLEGIANCE:**

Vice Chairman Faley led the audience in the pledge of allegiance.

**MOMENT OF SILENCE:**

A moment of silence was observed.

**OPENING ANNOUNCEMENTS:**

The Vice Chairman announced that the meeting is recorded & to turn off cell phones. An Executive Session was held from 5:00 to 6:00 pm to discuss personnel, real estate, and litigation.

Mr. Faley introduced PA State Police Trooper Carper and praised the State Police. Rick said he appreciates a representative showing up at the meetings for any public questions.

**TEMPORARY CHAIRMAN:**

Tom made a motion to nominate Sandy Quickel as Temporary Chairman. Rick seconded, and the vote in favor was 4 to 0. Sandy asked for a nomination for Chairman for 2019.

**CHAIRMAN, BOARD OF SUPERVISORS:**

Rick made a motion to nominate Bryan Gembusia as Chairman for 2019. Duff seconded, & the vote in favor was 4 to 0.

Temporary Chairman Sandy Quickel asked for a nomination for Vice Chairman for 2019.

**VICE CHAIRMAN:**

Rick made a motion to nominate Tom as Vice Chairman for 2019. Duff seconded, & the vote in favor was 4 to 0.

The following appointments were made:

**MANAGER – CORY ADAMS**  
**SECRETARY – SANDY QUICKEL**  
**ASSISTANT SECRETARY – CORY ADAMS**  
**TREASURER – JARRETT SWEENEY with \$2 million bond**  
**ASSISTANT TREASURER – CORY ADAMS with \$2 million bond**  
**DIRECTOR OF PLANNING/ZONING OFFICER – TIM DUERR**  
**ROADMASTER – RUSS YINGER**  
**SOLICITOR AND SOLICITOR RATE – SALZMANN HUGHES - \$150.00/hr**  
**OPEN RECORDS OFFICER - SANDY QUICKEL**  
**ASST. OPEN RECORDS OFFICER – NATALIE FRYE**  
**ENGINEER -RETTEW & CONSULTANTS, AS NEEDED**  
**BUILDING CODE OFFICIAL (BCO) – WILLIAM COULSON**  
**ALTERNATE BCO - RETTEW**  
**VACANCY BOARD CHAIRMAN – TONY GONZALEZ**  
**PRIMARY S.E.O.-VINCE ELBEL**  
**ALTERNATE S.E.O. - JIM MAUN – 1<sup>ST</sup> ALT, RETTEW – 2<sup>ND</sup>**  
**EARNED INCOME TAX & LST TAX COLLECTOR – CUMBERLAND CTY TAX BUREAU**  
**DEPOSITORY FOR TOWNSHIP FUNDS – ORRSTOWN BANK, CETERA, MEMBERS FIRST CREDIT UNION**  
**PLANNING COMMISSION MEMBER – TOM HOUF (Term to expire 12/31/22)**  
**PLANNING COMMISSION SOLICITOR/RATE - SALZMANN HUGHES - \$150.00/hr**  
**ZONING HEARING BOARD MEMBER – SHELLY CAPOZZI (Term to expire 12/31/23)**  
Resolution #2019-01  
**ZONING HEARING BOARD SOLICITOR – VICTOR NEUBAUM - \$130.00/hr**  
**UNIFORM CONSTRUCTION CODE APPEALS BOARD MEMBER APPOINTMENT-**  
None  
**UNIFORM CONSTRUCTION CODE APPEALS BOARD SOLICITOR -**  
MICHAEL SCHERER \$115.00/HR  
**EMERGENCY MGT. COORDINATOR & EMS ADMINISTRATOR – RON HAMILTON**  
with a \$6,000 year stipend and use of Township vehicle & gas.  
**DEPUTY EMERGENCY MGT COORDINATOR – JUSTIN SHAULIS**  
**EMERGENCY SERVICES CO-ADMINSTRATORS – RON HAMILTON & BILL COULSON**  
**EMERGENCY SERVICES COMMITTEE – RON HAMILTON, TIM YINGST, BRIAN HAMILTON, & BILL COULSON**  
**AGRICULTURAL SECURITY AREA CHAIRMAN – GENE HEYMAN**  
**PARKS & RECREATION BOS REPRESENTATIVE – TOM FALEY (Term to expire 12/31/19)**  
**S.M.T.M.A BOARD APPOINTMENT – CRAIG WILSON (Term to expire 12/31/23)**  
**AUDITOR – SMITH ELLIOTT KEARNS (Resolution #2019-02)**  
**VOTING DELEGATE TO STATE ANNUAL CONVENTION – CORY ADAMS**  
**DELEGATE TO CapCOG – CORY ADAMS, ALTERNATE – JARRETT SWEENEY**

Rick made a motion to appoint the above listed appointments. Tom seconded, & the vote in favor was 3 to 0. (Ron recused himself since he is on several appointments.

**ADJOURNMENT:**

Duff made a motion to adjourn the Reorganization meeting at 6:08 pm. Rick seconded, and the vote in favor was 4 to 0.

**PUBLIC INPUT:**

There was no public input.

**BID AWARD – Solid Waste & Recycling:**

Cory explained the three options for the Board. When the contract was bid, there were only two bids received - Advanced Disposal (AD) & Waste Management (WM). The first option would be to award a new 3-year contract to AD as the lowest bidder. Second option would be to extend the second 1-year renewal option to AD under the current contract. The third option would be to determine AD as a non-responsible bidder and award the contract to the next highest bidder (WM). After hearing the three options, it was suggested to table the decision until the January 24, 2019 meeting. Rick made a motion to table the decision until January 24, 2019. Ron seconded. Doug Gale, 31 Derbyshire Drive, feels there are only two options – extend the current contract or award a new contract to AD. He added that AD has been doing a good job lately. Rick said staff is looking into two options. The vote in favor was 4 to 0.

**MINUTES: 12/13/18**

Duff made a motion to approve the minutes. Rick seconded, & the vote in favor was 4 to 0.

**SOLICITOR REPORT:**

No report was given.

**ENGINEER REPORT:**

No report was given.

**COMMUNITY DEVELOPMENT/ZONING REPORT:**

The Subdivision and Land Development Fee Schedule has been revised to increase escrow collected for plans. Also, language was changed to cover costs associated with pre-submittal and post review consultations. Duff made a motion to approve Resolution #2019-04 approving the revised fee schedule. Ron seconded, and the vote in favor was 4 to 0.

The Building, Zoning, and Sewage Enforcement fee schedule was revised. The SEO's fees were increased, as well as the Conditional Use Escrow fees. Ron made a motion to approve Resolution #2019-03 approving the revised fee schedule. Rick seconded, and the vote in favor was 4 to 0.

**MANAGER'S REPORT:**

A request from the Bosler Library was missed at budget time. They are requesting a \$1,000 appropriation from the Township. Rick made a motion to approve a \$1,000 appropriation to Bosler Library, and to revisit this issue next year since a donation is also sent to Amelia Givin Library. Duff seconded, and the vote in favor was 4 to 0.

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Cory stated that a tree ordinance that identifies champion/heritage trees in the Township may be

submitted for review at the next meeting.

**PUBLIC INPUT:**

Ron Carlson, Advanced Disposal representative, said that their flat rate price is \$17.36 while WM's is \$29.88 for the first year. Mr. Carlson feels that if WM would rebid in six months, it won't drop their price by \$13.00. He suggested awarding AD a new 3-year contract. Rick asked if replacing the toter carts every three years is necessary. Mr. Carlson said the new contract requires it. The Board thanked Mr. Carlson for his input.

**BILLS FOR PAYMENT:**

Duff made a motion to pay the bills, as submitted. Ron seconded, & the vote in favor was 4 to 0.

**LIAISON APPOINTMENTS:**

Since Bryan & Duff will be SMTMA Board members, the SMTMA liaison representative is not needed at this time.

**The 2019 Liaison Appointments were made as follows:**

- SMSD – Duff
- Emergency Services – Ron
- Carlisle Regional Representatives – Cory
- Planning Commission – Rick
- Finance/Personnel – Rick & Duff
- Road Dept. – Ron & Tom
- Recreation – Tom
- Capital Region COG – Cory
- PSATS Convention Delegate – Cory
- Act 32 Delegate – Bryan

**Currently Inactive:**

- Citizen's Advisory Committee – Tom
- Farmland Preservation – Duff
- Boiling Springs Liveable Community Delegate - Rick

Rick made a motion to approve the liaison appointments, as listed. Ron seconded, & the vote in favor was 4 to 0.

**SUPERVISOR'S DISCUSSION:**

Duff mentioned the article in the newsletter about donating bluebird houses. The club will be adding 32 more houses.

Rick asked for an update on the traffic signal issue at Westminster Drive/Trindle Road area. The Township Engineer will be researching this issue.

**ADJOURNMENT:**

Duff made a motion to adjourn the meeting at 6:31 pm. Rick seconded, & the vote in favor was 4 to 0.

**WITNESS:**

**SOUTH MIDDLETON TOWNSHIP  
BOARD OF SUPERVISORS:**

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Sandra A. Quickel, Township Secretary

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Bryan A. Gembusia, Chairman

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Thomas E. Faley, Vice Chairman

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Walter G. Reighard, Member

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Ronald P. Hamilton, Member

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R. Duff Manweiler, Member