

PARKS & RECREATION BOARD MEETING

February 20, 2020
Regular Meeting

Members Present: Mike Berk, Tammy Eads, Sam Glesner, John Greenbaum and Duff Manweiler

Members Absent: Erin Pittman and Jessica Wilson

Public Present: None

The meeting was called to order at 6:00 p.m. by Sam.

Minutes from the January meeting were approved by John and seconded by Mike. Vote in favor was unanimous.

Public Comment: None

Rec Report:

- Sarah contacted the PIAA regarding the regulations for the number of tennis courts required for high school team play and to find out if they can be dual lined for tennis and pickleball. They didn't provide any definite answers to either question. The idea is to build two new courts for each sport in the South Middleton Park in the vicinity of the current tennis courts. Sarah showed a picture of a large court with basketball nets on each end with a pickleball court in the middle showing it is possible to have multi-purpose courts.
- With the nice weather the walking trails are getting very busy and people are starting to inquire about placing memorial benches in various areas of the park. Trever and his crew are looking for more locations to pour concrete pads for future bench placements. John recommended at the trail head for the Letort Trail.
- The Kawasaki Kids Foundation is hosting a 5K. It is a disease that strikes young children and one of our pre-schoolers experienced this and as a result the parent has spearheaded the fundraiser. The Foundation covers all costs. The event is scheduled for September.
- Youth sports deadline for submission of field requirements is next Friday. Sarah asked at what point we allow adults to use fields over the youth sports requests for all the fields, everyday throughout the season. Do we decide that adults should also have access to field usage and designate one night a week as adult usage? The board felt that the youth should have priority since they are almost 100% residents and the adult teams are usually not made up of all residents. Future requirements may include building an adult size field.
- All the grant paperwork for the Carbine Trail has been submitted to the county. With Vickie paying all the bills for the township and Sarah handling payroll they worked together to make it a smoother process. As invoices came across Vickie's desk she made copies of anything pertaining to the Carbine Trail and annotated the date paid and the check number for Sarah. This allowed Sarah to easily match charges with bank statements. When the project was under budget

this also allowed Sarah to access the timesheets to pick out man-hours spent on the Carbine Trail to be included in the figures submitted. In the future employees have been asked to annotate on their timesheets the number of hours used on grant projects. Ways were found to make the whole process easier.

Parks Report:

- The backstop at Woodcrafters has been assembled and the net went up this week.
- Trever and Trent attended arborist training and achieved their Certified Arborist Licenses.
- With only one snow event it has allowed them to get started on park projects like placing signs, fixing gates, pruning trees, grading washouts on trails, etc.
- Trever is working with Kelly, the township MS4 representative, on soil amendment and tree planting in the retention basins between the township building and the public works building.
- Performed a lot of work on the new shed at the Compost Site to get the walls and ceiling installed and ready for use.
- Working with DCNR regarding additional plantings in Southview Park. The next meeting is in March.
- Met with Central PA Conservancy regarding the trail on Heisers Lane. We will build the trail and they may maintain it. There is still a lot to be discussed on this project.

Old/New Business:

- A study committee met February 11 to kick off the Master Plan for the three parks on Park Drive. Tammy represented the P&R Board and Duff represented the Board of Supervisors. They will meet with multiple active groups as well as individuals to get their feedback for community input.
- Sarah mentioned that three of the four youth organizations have not paid their fall field usage fees nor supplied the necessary insurance certificates for the current year.
- Sarah brought two facility usage requests to the board for their recommendation.
 - A request has been received for a 12 hours ultra marathon on June 13. They are requesting South Middleton Park as the headquarters for the event. Sarah feels that Spring Meadows Park, Pavilion 4, would be a better choice. They are expecting approximately 100 participants and would be better contained using that area due to the heavy pavilion usage at South Middleton Park with graduation and reunion events scheduled. The board agreed with Sarah suggestion.
 - Also received was a request to use South Middleton Park in July as a meet and greet for Scion car owners. They would be using the parking lot from 1:00-7:00 p.m. to hangout. The board did not feel that this car show was a good fit for the park.

Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Vickie Shatto