

PARKS & RECREATION BOARD MEETING

**May 16, 2019
Regular Meeting**

Members Present: Tammy Eads, Michelle Crowley, John Greenbaum and Erin Pittman

Members Absent: Jessica Wilson, Sam Glesner and Tom Faley

Public Present: None

The meeting was called to order at 6:00 p.m. by Erin.

Minutes from the previous meeting were approved by John and seconded by Michelle. Vote in favor was unanimous.

Public Comment: None

Rec Report:

- The RFPs for the master plan for the Park Drive Parks were sent out and we have also gotten inquiries from other companies that are interested in submitting a proposal for the project. The proposals are due by June 4. Proposals will include master plans for South Middleton Park, Leaman Park and Yellow Breeches Park. Our desire is to have everything complete by Spring 2020 in time to apply for DCNR grants in April for potential projects.
- We had Pre-K and Pre-School registration after the newsletter went out and both classes are full.
- We are going to re-evaluate how we do swim lesson registration. We may change the location from the school to the township building to better utilize our time.
- Our aquatic programs are our most popular programs. SMSC has 123 registered for the summer session and Recreation Swim is very popular. Our issue is getting high school students to guard and instruct classes for us. To help with this we are going to increase our hourly rate from \$7.50 to \$10.00. We are also going to offer an incentive opportunity for them to be recertified for free on a yearly basis. As long as they work a minimum number of hours for us they will get the \$85 recertification fee waived. The minimum number of hours has not been determined. Natalie Lebo does the recertification and we will continue to pay her for her services.
- Donna will be on-site at Summer Playground for the duration of the program. We currently have 49 registered and two weeks remain to register. A great selection of activities have been planned to keep the kids involved. Some of the activities planned will be games competitions, the Mark Butler Foundation will supply a tie dying activity, Create-a-Palooza will provide a craft, and field trips include bowling at Midway Bowling

and roller skating at the Sports Emporium. Last day of camp will be spent at the BSHS pool with various activities planned there.

- We have been using the Activenet software program for our registration since 2006. The program has some limitations. Recently the township's website has been re-done through CivicPlus and they offer a recreation program called Civic Rec. It is only two years old and only for municipalities. More research will be done to compare the programs before any decision would be made to change.

Parks Report:

- Trever and his crew have been busy mowing, overseeding, fertilizing, spraying and tree pruning to get our parks in good shape for the summer.
- He has been working with several Eagle Scouts and their project for the parks. Chad is working on bat boxes for the wetlands, Zach is working on a map and marking system for disc golf, and Riley is working on the park bench inventory with numbers, GPS coordinates and descriptions.
- Seven Gables Park has been cleaned up. Eight feet wide stone trails have been established in the park and the State Police will drive through and monitor the paths to help ensure the park stays safe for visitors and free of squatters.
- Trever met with Sports Field Specialists about the backstop for Woodcrafters field. When completed the netting should handle all the foul balls. He also discussed batting cages going in at South Middleton Park. Union Quarries has agreed to donate most of the materials need to install the cages.
- The Spring Meadows Bench Project will take place May 18 & 19. Sixty plants will be picked up on Friday in preparation of the work day to install 2' x 4' flower beds on each side of 14 benches. Between 60 and 70 volunteers have offered their services to help with the planting and the maintenance of the flower beds. The township will supply the soil, mulch and plants for the project.

Old/New Business:

- All the information has been submitted on the new playground design for Spring Meadows Park and the Federal Land and Water Conservation Fund is processing everything we submitted. One recommendation was for a human and pet water fountain to be incorporated into the project. When Sarah and Donna were at the PRPS conference Ely's had some great sample tables that could be incorporated into the plans.
- The Adopt-a-Park program is something new where P&R board members adopt a township park and visit that park and interact with park visitors, ask questions and get feedback from the users, and bring those comments back to the board. Sarah asked the board members to consider being a liaison.

Meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Vickie Shatto