



SOUTH MIDDLETON TOWNSHIP
Application for
Subdivision and/or Land Development Review

Plan Name and Title _____

Owner's Name _____ Phone No. _____

Address _____
street number and name city zip

Applicant's Name _____ Phone No. _____

Address _____
street number and name city zip

Surveyor or Engineer _____

Address _____
street number and name city zip

Contact Person _____ Title _____

Fax no. _____ Phone no. _____

Site/Property Location _____

Tax Parcel No. _____ Zoning District _____

Total acreage _____ No. of Lots or Units _____

Public water () yes () no Public sewer () yes () no

Applicant's signature _____ Title _____

Provide a general description of the project including the proposed use:

(attach extra sheet, if necessary)

PLAN SUBMISSION:

1. The Planning Commission is scheduled to meet on the third Tuesday of each month at 7:00 p.m.
2. Application shall be accompanied by the specific number of plans and supporting documents as required by the ordinance. Two (2) CDs, DVDs, or other digital recording media (format as specified by the Township); each of which includes one (1) computer-readable digital file copy of the complete storm water management plan and all other information contained on the approved Final Plan, in both the most recent versions of AutoCAD and portable document format (*.pdf) and unless otherwise specified by the Township. The file shall also be submitted in a format and coordinate system in accordance with the requirements of the Cumberland County Recorder of Deeds.
3. Plans and application must be received by the township prior to closing time (4:00 p.m.)
4. Application must be accompanied by two checks made payable to South Middleton Township. One for application and recording fees and one for review fees (escrow) as per resolutions.
5. Plans and application received late will be held over for the next regularly scheduled monthly meeting.
6. Applicant is responsible for submitting plans and supporting documents directly to all other reviewing agencies and/or individuals.

Distribution of Plan

Date Sent	Reply Received	
_____	_____	Township Solicitor
_____	_____	Municipal Authority
_____	_____	Cumberland/Tri-County Planning Commission
_____	_____	Soil Conservation District
_____	_____	Pa. Department of Transportation
_____	_____	Public Utility Company
_____	_____	Other _____

7. Any revisions to a submitted plan shall be distributed by the applicant in the same manner as a new submission.
8. Applicant is hereby advised that applicable fees are due to Cumberland County Planning Commission and the Letort Regional Authority (if applicable) for review.
9. Any application submitted that does not include the following list of required supporting documentation shall be considered incomplete and will be returned to the Applicant.

Submission Check List

- _____ Application and Escrow Fees
- _____ Grading Plans
- _____ Stormwater Management Plans
- _____ DEP Planning Module

- _____ Soil Erosion, Sedimentation Control Plan
- _____ Landscaping Plan (when required)
- _____ Environmental Impact Report (when required)
- _____ Traffic Impact Study (when required)
- _____ Letort Regional Authority Report (when applicable)

08/14/2017

SUBDIVISION/LAND DEVELOPMENT PLAN PROCESSING FEES

Project Name: _____ File No: _____
Date: _____

The following is a breakdown of applicable review and processing fees assessable for each plan submitted as provided for under Township Resolutions as amended.

1. Application Fees

- a. Subdivision Plan:
 Minor Preliminary Final
Fee..... \$ _____

- b. Land Development Plan:
 Minor Preliminary Final
Fee..... \$ _____

- c. Planned Residential Development:
 Tentative Final
Fee..... \$ _____

2. Recording Fee..... \$ _____

Total Fees..... \$ _____

3. Traffic Impact Study (Actual Cost)..... \$ _____

4. Environmental Impact Assessment (Actual Cost)..... \$ _____

5. Professional Consultation Fees (Escrow)

- a. Solicitor Legal Review..... \$ _____
- b. Engineer Review..... \$ _____
- c. Zoning Officer Review..... \$ _____
- d. SEO Planning Module \$ _____

Total Escrow Fees..... \$ _____

NOTE: ALL FEES ARE DUE UPON SUBMISSION OF PLANS. ESCROW FEES SHALL BE PAID BY SEPARATE CHECK FOR ACCOUNTING PURPOSES.

Comments: _____